



Student Leadership Vacancy Aston Academy



Careers Marketing And Promotions Assistant



Job Description

Aston Academy are looking to appoint two people that will assist Mr. Shaw to embed and promote Careers throughout the School, using a diverse range of media that will deliver latest information for young people to access.

If you have a keen skill with Information Technology and a creative outlook this role is perfect for you! Can you Inspire and make a difference to others, providing careers information through a diverse range of media? The main job roles will include:

- Attend the weekly after school club 3pm – 4:00 pm.
- Using a PC to create and produce Social Media i.e. twitter posts such as “Job of the Week”
- Promoting Careers events within the School through displays
- Producing flyers and a monthly student careers newsletter
- Being part of the interview panel, and gaining student voice regarding Careers

When would you be needed?

As Careers and Promotions Assistant you would be needed 1 night per week after school from 3pm – 4:00pm (Monday, Wednesday or Thursday) within the Library to have a briefing on tasks and future projects.

Appointments to be made

We are looking to appoint 2 students to support

Incentives

The successful candidate will:

- Become a key part of our new student leadership team
- Receive a front of lunch queue pass to support your leadership role
- Receive a blazer badge
- Have an experience of student leadership for your CV.
- Be part of student leadership training throughout the year
- Be paid 40 achievement points per half term for your work.

Year Groups that can apply for this role

This role is open for applications for Year 9, Year 10 and Year 11 students only.

How to apply?

If you are interested in applying for the role please complete the application form attached or collect a paper copy from the Volunteer Job Centre in the Library with Mr Shaw. For further information please email

james.shaw@astonacademy.org or chris.esberger@astonacademy.org