

Dear Parent/Carer,

A traditional Christmas dinner, consisting of a main course (including a vegetarian option), and a dessert, will be available the week beginning **Monday 11th December 2023**. It will be served each day, offered to year groups on a rolling programme.

The programme will be as follows:

Year 8 and Year 11	Monday 11th December in Hall 1
Year 7	Tuesday 12th December in Hall 2
Year 9 and Post 16	Wednesday 13th December in Hall 2
Year 10	Thursday 14th December in Gym 2

The cost of the dinner this year will be £2.65. If your child would like to order the Christmas dinner option, we would like to ask for your support in ensuring the following:

1. that full payment of £2.65 is made via School Gateway no later than **Monday 27th November**. You will need to leave a comment when making payment online to indicate your child's choice of meal. Please only enter either **'Turkey' or 'Quorn' and your child's name and year group**, to confirm the option required.
2. if your child is in receipt of free school meals, please text your order details to SchoolComms quoting **'Turkey' or 'Quorn' and your child's name and year group** no later than **Monday 27th November**.

Failure to make payment by the **27th November** and/or to indicate your child's meal choice by will mean that we will not be able to order a Christmas dinner for your child.

Once your child's payment/order has been received, we can order their Christmas dinner. Your child will be issued with a ticket prior to the dinner service which they will exchange in their designated service area for their meal.

Alternatives to Christmas dinner will still be available each day as usual.

If you have any questions regarding the process for ordering your child's Christmas dinner, please do not hesitate to contact your child's year team via the **info@astonacademy** email address.

Yours Faithfully,

Chela Wilson
Vice Principal